

TOWN OF AVON

GIS/Engineering Intern (450 hours; Salary \$14.00/hr)

Job Description:

Working under the supervision of Engineering and GIS staff, the Intern will perform a combination of tasks, examples of which include:

- Data Checking
- Digital data entry
- Data Inventory
- Field inspection
- Storm Drainage inventory

Qualifications:

The ideal candidate will be a GIS student or graduate with the ability to:

- Be detail oriented
- Have a positive working attitude
- Have extensive ArcGIS Desktop experience editing and analyzing data
- Have some experience with field data collection – experience with ESRI’s Collector and Survey123 a plus
- Be capable of working in the field – at times in moderate to adverse weather conditions
- Be safety conscious
- Work independently at times or with another intern or staff person

Hours:

This is a full time, temporary position until the budget is expended before June 30, 2019. We may also have the ability to extend past this date with the new fiscal budget. Work hours are 8:30 a.m. to 4:30 p.m. Monday thru Friday, except during summer hours which are 8:00 a.m. to 4:45 p.m. Monday - Thursday and 8:00 a.m. to 12:30 p.m. Friday. Some flexibility of working hours may be accommodated.

How to Apply:

An Application for Employment (www.avonct.gov under Forms & Documents)) must be completed and returned by 4:30 p.m. on March 8, 2019 to:

Denise Dwyer
Personnel Administrator
60 West Main Street
Avon, CT 06001